

ASMITA

Dignity & Empowerment of the Marginalised • Varanasi, since 1998

Resource Mobilizer

Department	Resource Mobilization / Fundraising
Number of Vacancies	One (1)
Location	D 64/137, Sigra, Varanasi, U.P.
Requirement	Female candidate
Status	CLOSED – applications closed 25 May 2023

Organization Background

ASMITA is a registered charitable trust founded in 1998 in Varanasi, Uttar Pradesh, working for the dignity and empowerment of marginalised migrant labourers, widows, and children in the city's slums through education, vocational training, health interventions and rescue-rehabilitation.

Role Summary

We sought a passionate Resource Mobilizer responsible for identifying, cultivating, soliciting and stewarding grants from individuals, institutions, philanthropic foundations, multi/bilateral organizations and corporates, while building strategic partnerships to amplify ASMITA's impact.

Key Responsibilities

- Build a robust pipeline of funding through campaigns and one-to-one donor interactions
- Research and identify potential donors and encourage increased giving
- Develop contacts and networks within institutions and donors
- Create and submit competitive proposals aligned with ASMITA's priorities
- Ensure timely completion of proposals, reports and key deliverables
- Design and implement institutional fundraising and quarterly action plans
- Collaborate across units to create campaign content and promote activities
- Strengthen ASMITA's brand as a thought leader to clients and NGOs

Qualifications & Experience

- Female candidate
- Postgraduate in a relevant field
- Experience in the social sector
- Proven track record in resource mobilization
- Knowledge of institutional fundraising, proposal development and donor solicitation
- Understanding of FCRA, CSR and related legal frameworks

Employment & Salary

Full Time, Permanent. Salary: around INR 20,000 per month.

How to Apply

This position is now closed. Applications were received at asmitaims@gmail.com by 25 May 2023.